

Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, August 18, 2011

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI 53562

Commission Members Present: Howard Teal, Milo Breunig, Julie Brunette, Dan Dresen

Commission Members Absent: Ken Sipsma

Officers Present: Chief Aaron Harris, Assistant Chief Gary Gillitzer, Battalion Chief Brad Subera, Captain Mark Kampe, Captain Scott Lindblom, Captain Jesse Schluter, Lieutenant Matt Reigel, Lieutenant Willie Salzmann

Others Present: Mary Roessler

The meeting was called to order by Breunig at 6:05 p.m.

1. Approval of the August 18th Agenda Posting

- Motion made by Brunette and seconded by Teal to approve the August 18th Agenda posting. Motion passed.

2. Approval of the July 21st Minutes

- Motion made by Teal and seconded by Brunette to approve the July 21st Minutes. Motion passed.

3. Inspection Report

- Subera reported that Inspector Bob Weber has finished all of the inspections. Weber is working on data import and violation follow ups. Subera will also be doing some follow up inspections to ensure businesses are in compliance. Weber will also be working on preplans.

4. Education Report

- Subera held two station education sessions including a family reunion.
- Subera reported that the MIFD participated in several education sessions away from the station, including: a water day at Little Red Preschool, Hero's Week at Keva, and National Night Out.
- Subera conducted public education sessions for 122 adults, 231 children, and worked with two community service children.
- Subera stated that the MIFD competed against the Fitchburg Fire Department in an obstacle course set up at Quaker Steak & Lube. Funds raised will be split between the Middleton Fire Company No. 1 and the Fitchburg Fire Department.
- Subera is working on the following upcoming events: Kids Safety Day (will be held on September 17th), September 11th Memorial Ceremony, and Fire Prevention Week (will be held the week of October 10th).
- Harris stated that several members participated, and our Ladder Truck was displayed, in the opening day at Wisconsin Burn Camp. He also stated that this is a reminder of how many people are injured in fires and why we put money into prevention.

5. Personnel Report

- Harris reported that there have been no changes since the last meeting, although one Firefighter is moving out of state and will be leaving the MIFD soon. Harris and Subera will be bringing back some people to interview to bring on an additional 8 to 10 Firefighters and a couple of Rehab Technicians.

6. MIFD Operations Report

- Harris noted the following incidents:
 - Garage Fire – Harris showed photographs and indicated this was a heavy, active fire and was close to extending into the attic and house. The initial attack was made with Car 1. Subera gave a summary of the investigation report. Harris gave credit to all the Firefighters and Investigators regarding how they handled this incident and how they followed up and educated the individuals involved.
 - Aircraft Crash at Morey Airport in the City of Middleton.
 - Outside Combustion Fire in the Town of Springfield - lighting struck and hit a gas main causing an outside fire.
 - Three mutual aid structure fires in Cross Plains, Waunakee and Verona.

7. Discussion regarding Future Capital Equipment Purchases

- Harris reported that the Vehicle Replacement spreadsheet will be updated and distributed soon. He indicated that the spreadsheet is used to try to suggest what each municipality should set aside to try to prevent budget spikes when apparatus is purchased.
- Harris indicated that the Truck Committee is researching purchasing a Pumper Squad in late 2012 that will replace three different trucks. Many personnel are putting in a lot of time and effort on this project and Chief Harris wanted to confirm that this was still moving forward.

8. Consideration of the 2012 Operating and Capital Budget

- Harris distributed the 2012 Draft Operating and Capital Budgets. The City of Middleton directed a 3.5% salary increase which was not reflected in the Draft Budget. Harris presented the details of suggested increases and decreases in the Operating Budget.
- Harris reviewed the 2012 Draft Capital Budget items that included funds for a pumper squad, radio replacement, and a lawn mower/snow blower for Station 2.

9. Motion to convene into Closed Session pursuant to:

- **Section 19.85(1) (c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Fire Commission will be discussing compensation of District employees.**
- **Section 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Fire Commission will be discussing ongoing union contract negotiations.**
- **Section 19.85(1) (g) for consulting with legal counsel with respect to litigation in which it is or is likely to become involved. The Fire Commission will be discussing the WERC wrongful termination case in which the District is involved.**
- Motion made by Teal and seconded by Brunette to convene into Closed Session. Motion passed 4-0 on a roll call vote.

10. Motion to convene into Open Session

- Motion made by Teal and seconded by Dresen to convene back into Open Session. Motion passed 4-0 on a roll call vote.

11. Potential Action on Closed Session Items

- Motion made by Brunette and seconded by Dresen to direct Chief Harris to backfill the Battalion Chief position as soon as possible. Motion passed.
- Motion made by Teal and seconded by Brunette to schedule a Special Fire Commission Meeting on September 1, 2011 at 6:00 p.m. Motion passed.

12. Approval of Monthly Bills

- Motion made by Teal and seconded by Dresen to approve the monthly bills. Motion passed.

13. Correspondence/Communication Update

- Roessler reported thank you notes were received from the Waunakee Fire Department and an individual who attended Burn Camp.
- Dresen thanked the MIFD for the opportunity to participate in the live training burn at Morels.

14. Proposal of Future Agenda Items

- No future agenda items were noted.

15. Motion to Adjourn

- Motion made by Breunig and seconded by Teal to adjourn the meeting. Motion passed. Meeting adjourned at 9:35 p.m.

August 18th, 2011 Minutes submitted by Mary Roessler.



Mary Roessler
Secretary

Approved: October 20, 2011