

## **Fire Commission Meeting**

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

**Thursday, June 20, 2013**

**6:00 PM**

**MIFD Station 1**

**7600 University Avenue**

**Middleton, WI**

**Commission Members Present:** Ken Sipsma, Milo Breunig, Dan Dresen, Julie Brunette

**Commission Members Absent:** Howard Teal

**Officers Present:** Battalion Chief Brad Subera, Battalion Chief Randy Acker, Captain Mark Kampe, Captain Matt Reigel, John Miller

**Others Present:** Mary Roessler

The meeting was called to order by Breunig at 6:00 p.m.

**1. Approval of the June 20<sup>th</sup> Agenda Posting**

- Motion made by Brunette and seconded by Dresen to approve the June 20<sup>th</sup> Agenda posting. Motion passed.

**2. Approval of the May 16<sup>th</sup> Minutes**

- Motion made by Dresen and seconded by Brunette to approve the May 16<sup>th</sup> Minutes. Motion passed.

Brunette made a motion to move to agenda Item # 8. Motion Passed.

**8. Election of Fire Commission Chair and Vice Chair. Discussion/Action**

- Motion made by Dresen and seconded by Brunette to elect Sipsma as Chair and Breunig as Vice Chair. Motion passed.

Sipsma arrived and took over as Chair.

**3. Inspection Report**

- Subera reported that Inspector Bob Weber finished with inspections on University Avenue, has the apartments done, and is working in the industrial park and Greenway Station area. Weber hopes to be done with the inspections by the end of July. Weber will then be doing the second round of inspections in the Town of Springfield.
- Weber has completed 1,848 inspections out of the 2,402 total, leaving 554 remaining.
- Reigel reported that he has 4 fuel tank inspections outstanding out of 70. Dresen asked if the MIFD is considering adding more tank inspections. Reigel noted that Chief Harris is considering the possibility and researching insurance/liability concerns.

**4. Education Report**

- Subera held fire extinguisher education training at BIC Corporation.
- Subera had a group in for a tour and ride to school on fire truck.
- Subera worked with the Voss House regarding an evacuation plan.
- Two fire trucks were displayed at the Middleton Beach Party and the Ashton Picnic.
- Subera reported that Lynda Nelson, Rehab Technician, conducted two car seat checks since the last meeting.
- Subera conducted public education sessions for 46 adults and 4 children since the last meeting.

**5. Personnel Report**

- Subera reported that two Firefighters recently resigned (Paul Downey and Mike McCarthy) and one new Firefighter and Rehab Technician were recently added. MIFD numbers are: 87 Firefighters, 17 Rehab Technicians, 7 Fire Corps personnel, and 12 Junior Firefighters.

**6. MIFD Operations Report**

**Responses:**

- Subera reported that there have been 68 calls since the last meeting.
- Subera noted the following recent significant calls:
  - Vehicle Rollover Accident on Parmenter Street in Middleton.
  - Waunakee mutual aid structure fire.

**7. Consideration of a Policy regarding an Annual or Bi-Annual Transfer of Operating Budget Dollars from the Participating Town Members to the Middleton Fire District's Fiscal Agent (City of Middleton). Discussion/Action.**

- Subera reported that Harris met with Attorney Stittleburg a few weeks ago and he is working on language to bring the district contract in line with current practice. The proposed language will be prepared prior to the next Commission meeting and will be provided to Commissioners in advance of the meeting.
- Breunig requested a copy of the proposed language be sent to the Town of Middleton when available.

**9. Update on Pre-Alert Page and Page Delay Concerns**

- Subera reported that Harris attended a meeting at the county and is staying on top of this issue. The Fire Commission continues to monitor the progress (or not) on this very important public safety issue and would like a resolution very soon.

**10. Approval of Monthly Bills. Discussion/Action**

- Motion made by Brunette and seconded by Breunig to approve the June monthly bills. Motion passed.

**11. Correspondence/Communication Update**

- Roessler reported that thank you notes were received from:
  - Swim West for bringing a fire truck and Firefighters to their recent event.
  - Cardinal Dugout Club for using Station 1 bays for a car wash fundraiser.
  - An individual who's family appreciated the MIFD rescuing them from a stalled elevator.
  - An individual from a recent storm incident who appreciated the MIFD saving her personal property.
  - Doug Tuffree regarding our Junior Firefighter Program.

**12. Proposal of Future Agenda Items**

- Update on Pre-Alert Page and Page Delay Concerns (standing item until resolved).
- Policy regarding an Annual or Bi-Annual Transfer of Operating Budget Dollars from the Participating Town Members to the Middleton Fire District's Fiscal Agent (City of Middleton).

**13. Motion to Adjourn**

- Motion made by Brunette and seconded by Dresen to adjourn the meeting. Motion passed. Meeting adjourned at 6:19 p.m.

June 20, 2013 Minutes submitted by Mary Roessler.



Mary Roessler  
Secretary

Approved: July 18, 2013