

Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, April 17, 2014

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI

Commission Members Present: Ken Sipsma, Julie Brunette, Dan Dresen, Milo Breunig

Commission Members Absent: Howard Teal

Officers Present: Chief Aaron Harris, Battalion Chief Brad Subera, Captain Mark Kampe

Others Present: Mary Roessler

The meeting was called to order by Sipsma at 6:05 p.m.

1. Approval of the April 17th Agenda Posting

- Motion made by Breunig and seconded by Dresen to approve the April 17th Agenda posting. Roessler confirmed the agenda was properly posted. Motion passed.

2. Approval of the March 20th Minutes

- Motion made by Dresen and seconded by Breunig to approve the March 20th Minutes. Breunig complimented the minute-taker. Motion passed.

3. Quarterly Inspection Report

- Subera reported that Inspector Bob Weber is inspecting apartment buildings the rest of April and into May. Weber has finished inspections at Century Avenue, Airport Road, the Town of Middleton, the Town of Springfield and the Town of Westport. Weber has completed 732 inspections out of the 2,402 total, leaving 1,670 remaining.

4. Quarterly Education Report

- Subera reported the following activities since the last report:
 - 5 fire extinguisher education trainings
 - 9 station education sessions
 - 2 education sessions away from the station
 - 8 strategic education sessions
 - Public education sessions with 110 adults and 281 children
- Subera also noted that we recently purchased turnout gear for kids so that they can wear as they get a tour of Station 1. This purchase was made possible through a donation from Firefighter Kari Woodall and Woodall Training.

5. Personnel Report

- Harris reported personnel numbers totaling 108 and include: 73 Firefighters, 17 Rehab Technicians, 6 Fire Corps, and 12 Junior Firefighters.
- Harris noted that one Firefighter was added (Brandon King). Individuals were recently contacted who had not been active for an extended time and asked to either make a commitment to become active or resign. Six Firefighters and one Fire Corps member stepped down.
- Harris reported they will be acting on applications on file and bringing on new associates in the near future.

6. MIFD Operations Report

- Harris reported that there have been 48 calls since the last meeting.
- Harris showed photos and reported on the following notable incidents since the last meeting:
 - Marshall Park – Vehicle accident and fire

- Old Sauk Rd. grass fire
 - Blackhawk Rd. grass fire
 - University Avenue gas line rupture
 - Highway M tree fell on vehicle
 - Highway M vehicle accident needing extrication
- Harris reported that 22 associates attended the FDIC in Indianapolis recently. It is an opportunity to look and compare a variety of items from different manufacturers all in one place. They looked at many different options for the Rapid Response Vehicle and Self Contained Breathing Apparatus (SCBA).
 - Harris noted that the Wisconsin State Firefighter Convention was recently held at the Marriott in Middleton. Harris presented during the opening/closing ceremonies and also taught classes regarding Core Based Proficiency Training and high pressure fire attacks. The burn trailer was moved on site during the classes. MIFD staffed an information booth at the convention and gave numerous tours of Station 1.

7. Proposed Modification to Station 2 Lease – Rod Zubella. Discussion/Action

- Harris received a new drawing from Dave Shaw and distributed to Commission members (attached).
- Breunig noted that this project, including the parking lot and buildings, was recently approved at the Town of Middleton's Annual Meeting. The current drawing has been reconfigured to an L-shape building to fit into berm area better. The larger building will need a higher roof. The building also includes a 30 X 40 MIFD storage area. The concept is to have the Middleton Fire District pay for construction costs at approximately \$45 per square foot. This would be amortized over the current lease at an additional cost of approximately \$237 per month.
- A discussion was held regarding possible concerns with this new configuration.
- Conceptually the Commission has no objections other than a few aesthetic issues to be resolved.

8. Election of Fire Commission Chair and Vice Chair. Discussion/Action

- Motion made by Brunette and seconded by Dresen to re-elect Sipsma as Chair and Breunig as Vice-Chair of the Fire Commission. Motion passed.

9. Update on Pre-Alert Page and Page Delay Concerns

- Harris noted that the Pre-Alert Page Committee has gotten back together. There will be four types of calls for the Pre-page test:
 - Outdoor Fire
 - Vehicle Fire
 - Structure Fire
 - Significant Rescue
- Harris reported that training will be starting next week and the test roll out of pre-alerting will be May 5, 2014. The Communication Center will take recordings for all pre-alerts and those will be discussed at Pre-Alert Page Committee Meetings.
- Harris noted the next hurdle will be to automate the process and have the pre-page computer generated.
- There was a lengthy discussion regarding concerns the Fire Commissioners have about the delays of this important public safety issue. The Commission will continue to monitor this issue closely.

10. Request for Loose Equipment Purchase for New Engine 1 Utilizing Miscellaneous Income. Discussion/Action.

- Harris reported that the MIFD usually uses funds from sold apparatus to purchase loose equipment for new apparatus. Harris distributed an "E-1 Loose Equipment" list (attached) that Assistant Chief Gillitzer put together. This is for loose equipment to put on the new Engine 1 that is being built. The loose equipment totaled \$20,362. Harris noted that the items in bold are the items that Gillitzer is suggesting purchasing. The items from each column are comparing similar items, but not of the same quality or MIFD standardized models.

- Motion made by Brunette and seconded by Breunig for approval to purchase all bolded items on E-1 Loose Equipment list from Miscellaneous Income (from prior sale of apparatus). Motion passed.
- 11. Approval of Monthly Bills. Discussion/Action**
- Motion made by Breunig and seconded by Dresen to approve the April monthly bills. Motion passed.
- 12. Correspondence/Communication Update**
- Roessler reported that thank you notes were received from:
 - General Public:**
 - An individual for the MIFD Honor Guard presentation at his father's funeral.
 - Fire Service:**
 - Positive emails from several attendees of the Wisconsin State Firefighter Association Conference that was recently held at the Marriott in Middleton. They appreciated the passion and professionalism of Chief Harris and the entire MIFD.
 - Brunette noted that the Fire Commission once again, values the leadership of Chief Harris and all the MIFD Officers.
 - Harris thanked the Commission members for their support.
- 13. Proposal of Future Agenda Items**
- None.
- 14. Motion to Adjourn**
- Motion made by Dresen and seconded by Breunig to adjourn the meeting. Motion passed. Meeting adjourned at 7:11 p.m.

April 17th, 2014 Minutes submitted by Mary Roessler.



Mary Roessler
Secretary
Approved: May 15, 2014