

Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, January 15, 2015

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI

Commission Members Present: Milo Breunig, Julie Brunette, Howard Teal

Commission Members Absent: Ken Sipsma, Dan Dresen

Officers Present: Chief Aaron Harris, Battalion Chief Brad Subera, Battalion Chief Randy Acker, Battalion Chief Jesse Schluter, Captain Mark Kampe, Captain Matt Reigel

Others Present: Mary Roessler

The meeting was called to order by Breunig at 6:01 p.m.

- 1. Approval of the January 15th Agenda Posting**
 - Motion made by Brunette and seconded by Teal to approve the January 15th Agenda posting. Motion passed.
- 2. Approval of the December 18th Minutes**
 - Motion made by Teal and seconded by Brunette to approve the December 18th Minutes. Motion passed.
- 3. Quarterly Inspection Report**
 - Subera reported that Inspector Bob Weber finished all of the re-inspections. Weber has also gone through the computer and confirmed all inspections were complete and entered into the system. Weber has started inspections in the towns for 2015 and is planning on doing approximately 30 inspections per day.
 - Subera reported that Norm Arendt reviewed 105 projects that would include new buildings and remodels.
 - Reigel noted that he went to approximately 70 sites and inspected 140 petroleum tanks in a multi-district area in 2014. The annual inspections are due by July 1 each year and generate approximately \$13,000 in income.
- 4. Quarterly Education Report**
 - Subera reported the following activities since the last report:
 - 6 Fire extinguisher education trainings
 - 4 Station education sessions
 - 18 Education sessions away from the station
 - 3 Fire truck display
 - 7 Car seat checks
 - Worked with 2 community service youths
 - Public education sessions with 427 adults and 1,998 children
 - Subera noted that for 2014, public education sessions reached 1,960 adults and 4,052 children.
- 5. Personnel Report**
 - Harris reported that four Firefighters recently resigned due to moving or health issues. Personnel numbers total 117 and include: 85 Firefighters, 18 Rehab Technicians, 3 Fire Corps, and 11 Junior Firefighters.
 - The Probationary Firefighters are finishing up their Entry Level certification. The new Probationary Firefighters are already responding on calls.

6. MIFD Operations Report

- Harris stated that there have been 48 calls since the last meeting including the below notable calls:
 - Sprinkler system ruptured in the Aspen Commons building. MIFD crews shut down the sprinkler system and mitigated water damage throughout the 8th floor. Crews also removed wet ceiling tiles and moved computers on the 7th floor to prevent further property damage.
 - Garage fire on Riles Road in the Town of Springfield. This was a fully involved garage fire with vehicles, lawn movers, and propane tanks inside. This was an early morning fire with bitter cold temperatures.
 - Smoke in house investigation that turned out to be caused by sunlight hitting a snow globe which burned some paper that was right next to it.
- Harris noted that he has been working with Attorney Stittleburg regarding the Fair Labor Standards Act. Harris wants to correctly identify the full-time employees as exempt or non-exempt and follow appropriate laws for each. Harris also wants to make sure that the MIFD is following the rules to remain a bona fide volunteer fire department so that our Associates continue to get state benefits such as the Service Award Program. Harris will present the Opinion Letter at the next meeting.

7. Approval of Monthly Bills. Discussion/Action

- Motion made by Teal and seconded by Brunette to approve the January monthly bills. Motion passed.

8. Correspondence/Communication Update

- Roessler reported that thank you notes were received from:
 - **General Public:**
 - The Gillitzer family thanking the Fire Commission for the floral arrangement for Anna Gillitzer's funeral service.
 - A couple of families thanking the MIFD for their service to the community.

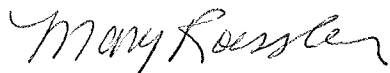
9. Proposal of Future Agenda Items

- Agreement to Station 2 Lease Modification. Discussion/Action.

10. Motion to Adjourn

- Motion made by Brunette and seconded by Teal to adjourn the meeting. Motion passed. Meeting adjourned at 6:58 p.m.

January 15th, 2014 Minutes submitted by Mary Roessler.



Mary Roessler
Secretary

Approved: February 19, 2015