

Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, January 21st, 2016

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI

Commission Members Present: Ken Sipsma, Dan Dresen, Howard Teal, Bill Kolar

Commission Members Absent: Julie Brunette

Officers Present: Chief Aaron Harris, Assistant Gary Gillitzer, Battalion Chief Brad Subera, Battalion Chief Jesse Schluter, Battalion Chief Matt Reigel, Captain Jeremy Cushman, Lieutenant Willie Salzman, Lieutenant Tim Krause

Others Present: Mary Roessler

The meeting was called to order by Sipsma at 6:02 p.m.

1. **Approval of the January 21st Agenda Posting**
 - Motion made by Dresen and seconded by Teal to approve the January 21, 2016 Agenda posting. Roessler confirmed it was properly posted. Motion passed.
2. **Approval of the December 17th Minutes**
 - Motion made by Dresen and seconded by Teal to approve the December 17th Minutes. Kolar abstained. Motion passed.
3. **Quarterly Inspection Report**
 - Subera reported that Bob Weber completed all 2015 inspections and entered them into the computer database. Subera is in the process of verifying that all 2014 inspections have also been entered. Weber is currently inspecting in the towns and will finish those up in February.
4. **Quarterly Education Report**
 - Subera reported the following activities since the last report:
 - 1 Fire extinguisher education session
 - 12 Station education sessions (including station tours)
 - 18 Education sessions away from the station (Daisy Troop, Middleton Glen, Clubhouse for Kids, Middleton Pre School, Middleton Baby, all area grade schools)
 - 1 Fire truck display and parade (Arbor Lakes)
 - Subera noted in October, for fire prevention week, they went to all area grade schools and put on a 40 minute puppet show related to fire safety.
 - Subera reported that 2015 Public education sessions total 2,125 adults, 4,073 children, and 5 community service youth.
5. **Personnel Report**
 - Harris reported that personnel remain the same at 109, including 82 firefighters, 3 fire corps, 16 rehab technicians, and 8 junior firefighters.
 - Harris noted that his father, Ted Harris, is teaching a Fire Officer class over the course of two weekends. It is a total of 40 hours and several of the MIFD firefighters are attending.
 - Harris showed that the ATF study was reported on in the December 17 Middleton Times Tribune.
 - A current MIFD roster was distributed to Commissioners. The Commission would like an updated copy on a quarterly basis.

6. MIFD Operations Report

- Harris noted there have been 46 incidents since the last meeting.
- Harris reported and showed photos on the following notable calls/activities:
 - An accident at Mineral Point Road and Pioneer Rd where the gas tank ruptured and created a large fuel spill.
 - Ice rescue call on Lake Mendota. The City of Madison Fire Department and the Dane County Sheriff's office were also involved. The MIFD assisted with removing the ATV from the water.
 - Sprinkler pipe burst at an office in the City of Middleton where MIFD crews cleaned up water.

7. Consideration of Funding Request for 2016 Firefighter Graduation. Discussion/Action

- Harris noted that a group of 21 students (16 MIFD and 5 guest students) just finished up taking classes over a 14 month period going from Entry Level all the way to Cert II Firefighter. Harris would like to recognize these students and their families' sacrifices with a graduation celebration on April 2, 2016. Harris is asking for approval to spend up to \$2,500 for this event through line item 490 – other expenses. This expense will be offset by miscellaneous income. Middleton Fire Company No. 1 will also be contributing funds for this event.
- A lengthy discussion followed regarding the positive benefits of this event and the training in general.
- Motion made by Kolar and seconded by Dresen to approve \$2,500 for the graduation ceremony. It was suggested to request the City of Middleton Finance Department create a new line item immediately, if possible. Motion passed.

8. Approval of Monthly Bills. Discussion/Action

- Motion made by Dresen and seconded by Teal to approve the January monthly bills. Motion passed.

9. Correspondence/Communication Update

- Roessler reported that thank you notes were received from:
 - General Public:**
 - Clubhouse for Kids for recent fire safety presentation.
 - Fire Service**
 - DeForest Fire Department for mutual aid assistance.

10. Proposal of Future Agenda Items

- None.

11. Motion to Adjourn

- Motion made by Teal and seconded by Dresen to adjourn the meeting. Motion passed. Meeting adjourned at 6:45 p.m.

January 21st, 2016 Minutes submitted by Mary Roessler.



Mary Roessler
Secretary

Approved: February 18, 2016