

# Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, February 18<sup>th</sup>, 2016

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI

**Commission Members Present:** Ken Sipsma, Dan Dresen, Howard Teal, Julie Brunette, Bill Kolar

**Commission Members Absent:** None

**Officers Present:** Chief Aaron Harris, Battalion Chief Brad Subera, Battalion Chief Jesse Schluter, Battalion Chief Matt Reigel, Captain Mark Kampe

**Others Present:** Mary Roessler

The meeting was called to order by Sipsma at 6:00 p.m.

1. **Approval of the February 18<sup>th</sup> Agenda Posting**
  - Motion made by Dresen and seconded by Teal to approve the February 18<sup>th</sup>, 2016 Agenda posting. Roessler confirmed it was properly posted. Motion passed.
2. **Approval of the January 21<sup>st</sup> Minutes**
  - Motion made by Dresen and seconded by Teal to approve the January 21<sup>st</sup> Minutes. Motion passed.
3. **Personnel Report**
  - Harris reported that personnel remain the same.
  - Harris noted that the MIFD will be holding a Driver Operator course. Twenty MIFD associates will be taking the class and likely a few personnel from other departments. After that class is complete, we will plan to offer an Aerial class. The Driver Operator course is 60 hours and will be held at Station 1.
4. **MIFD Operations Report**
  - Harris noted there have been 41 incidents since the last meeting.
  - Harris reported on the following notable calls/activities:
    - An impalement at a basketball game at MHS. Kampe noted there was great collaboration on this call.
    - Harris noted that Gillitzer has arranged for the sale of Engine 3. Buyers will be flying in on Monday, inspecting the apparatus, and driving it home Tuesday morning. They will be staying at Station 1 on Monday night.
    - Harris reported that Subera and Roessler have been working with our IT consultant to install a new module on our Firehouse database called Firehouse Inspector. The current practice is to do the inspections on scene and return to the office for data entry. It also involves sending out letters in the mail for any violations. The new software will allow the inspector to enter data during the inspection directly on an iPad and send any violations via email. That data is synced automatically to the database. This new software will also enhance our Emergency Contact system.
  - Reigel noted and showed photos of a busy night as Officer in Charge (OIC) recently:
    - On 1/27/16, at approximately 1:30 a.m. there was a rollover accident on Hwy 14.
    - About 45 minutes after being back from the prior call, there was another rollover accident at Pleasant View Road and Quarry Street.
    - At approximately 6:30 a.m. there was a semi-truck fire that turned out to be rear brakes smoking that needed to be cooled.

**5. Approval of Monthly Bills. Discussion/Action**

- Motion made by Brunette and seconded by Dresen to approve the February bills. Motion passed.

**6. Correspondence/Communication Update**

- Roessler reported that a thank you note was received from:

**General Public:**

- Enchanted Valley Neighbors for many years of the fire department participating in their neighborhood picnic. They also included a donation to Middleton Fire Company No. 1.

**7. Proposal of Future Agenda Items**

- None.

**8. Motion to Adjourn**

- Motion made by Teal and seconded by Kolar to adjourn the meeting. Motion passed. Meeting adjourned at 6:23 p.m.

February 18<sup>th</sup>, 2016 Minutes submitted by Mary Roessler.



Mary Roessler

Secretary

Approved: March 17, 2016