

Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, July 21, 2016

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI

Commission Members Present: Ken Sipsma, Julie Brunette, Bill Kolar, Howard Teal, Art Meinholz (for Dan Dresen)

Commission Members Absent: None.

Officers Present: Chief Aaron Harris, Assistant Chief Gary Gillitzer, Battalion Chief Brad Subera, Captain Mark Kampe, Lieutenant Willie Salzmann,

Others Present: Mary Roessler

The meeting was called to order by Sipsma at 6:01 p.m.

- 1. Approval of the June 16th Minutes**
 - Motion made by Brunette and seconded by Kolar to approve the June 16th Minutes. Motion passed.
- 2. Quarterly Inspection Report**
 - Subera reported that the majority of the buildings have been inspected. Weber is working on apartments and some buildings within the City. Weber is also catching up on data entry. Inspections should be completed by August 18th.
- 3. Quarterly Education Report**
 - Subera reported the following activities since the last report:
 - 3 Extinguisher trainings
 - 17 Station education sessions
 - 6 Education sessions away from the station
 - 3 Fire truck displays/kids parades
 - 3 Strategic education sessions
 - 1 Car seat check
 - Public education sessions with 197 adults and 340 children
- 4. Personnel Report**
 - Harris reported that two Junior Firefighters graduated and are no longer eligible for the program and one Firefighter stepped down after accepting a position with the FBI. We currently total 105 Associates.
- 5. MIFD Operations Report**
 - Harris noted there have been 57 incidents since the last meeting.
 - Harris reported and showed photos on the following notable calls/activities:
 - Lighting strike fire in attic of home in the Town of Middleton
 - Multiple storm related calls (trees down, electrical wires down, etc.) in the City of Middleton and Town of Middleton
 - Vehicle accident near Airport Road and Pleasant View
 - Mutual aid call in Fitchburg for drone use
 - Boat stalled on Lake Mendota

- Garage fire in City of Middleton
 - Schluter met with a business on the North East side of the City of Middleton to discuss the potential of placing a Rapid Response Vehicle (RRV) there
 - 15 MIFD Volunteer Firefighters all passed the practical exam and tonight they are taking the written exam to become Driver/Operator-Pumper certified
- 6. Update on the Capitol Replacement Plan Spreadsheet**
- Harris distributed a 2016 Draft Capital Replacement Fund spreadsheet (attached). Commissioners agreed it was a good working document to be used for many years for long-term budget planning.
- 7. Summary of Insurance Coverage for Associates**
- Motion made by Brunette and seconded by Kolar to defer this item until the next meeting. Motion passed. The deferral was due to Fire Officers, including Chief Harris, being called away due to storm related emergencies.
- 8. Approval of Monthly Bills. Discussion/Action**
- Motion made by Brunette and seconded by Teal to approve the July bills. Motion passed.
- 9. Correspondence/Communication Update**
- Roessler reported that thank you notes were received from:
General Public:
 - Group Health Cooperative (GHC) dropped off a plate of cookies and a note of appreciation for all we do.
 - Terry Healy-Lemke for the MIFD participating in the Golf Ball Drop at the Middleton Chamber Golf Outing.
 - A child for a tour of the fire station.
- 10. Proposal of Future Agenda Items**
- Summary of Insurance Coverage for Associates
 - Planning for Future Services
- 11. Motion to Adjourn**
- Motion made by Teal and seconded by Meinholz to adjourn the meeting. Motion passed. Meeting adjourned at 7:20 p.m.

July 21st, 2016 Minutes submitted by Mary Roessler.



Mary Roessler
Secretary

Approved: August 18, 2016