

## **Fire Commission Meeting**

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

**Thursday, July 20<sup>th</sup>, 2017**

**6:00 PM**

**MIFD Station 1**

**7600 University Avenue**

**Middleton, WI**

**Commission Members Present:** Ken Sipsma, Art Meinholz, Paul Connell, Julie Brunette, Howard Teal

**Commission Members Absent:** Dan Dresen

**Officers Present:** Chief Aaron Harris, Assistant Chief Gary Gillitzer, Battalion Chief Brad Subera, Captain Jeremy Cushman, Lieutenant Willie Salzmann, Acting Lieutenant Josh Larson

**Others Present:** Mary Roessler

The meeting was called to order by Sipsma at 6:00 p.m.

**1. Approval of the June 15<sup>th</sup> Minutes**

- Motion made by Teal and seconded by Brunette to approve the June 15<sup>th</sup> Minutes. Motion passed, with Connell and Meinholz abstaining.

**2. Quarterly Inspection Report**

- Subera noted that Weber is working on inspections of existing businesses and also many large new construction projects near completion.

**3. Quarterly Education Report**

- Subera reported the following activities since the last report:
  - 11 Station education sessions
  - 8 Education sessions away from the station
  - 4 Strategic education sessions
  - 5 Truck displays/parades
  - Public education sessions with 235 adults and 674 children this quarter and 314 adults and 971 children year-to-date.

**4. Personnel/Operation Report**

- Harris reported that the MIFD count is at 99 Associates (76 Firefighters, 16 Rehab Technicians, 3 Fire Corps, and 4 Junior Firefighters). Tony Adkins and Jason Koski have recently resigned.
- Harris noted that he is acting on applications and will likely bring on approximately 15 new Firefighters. Harris has also been approved to hold a MATC class for the new recruits.
- Harris will also be acting on a few inactive members.
- Harris noted there have been 69 incidents since the last meeting and showed some photos on the following notable calls and activities:
  - Last night there was a storm, so all three stations were staffed. Many calls during the storm, including:
    - Head on collision in the Town of Westport where we did traffic control and clean up.
    - Power line down on Century Avenue in the City of Middleton where we had to shut down the street and assisted in evacuating the 1847 Restaurant.
    - Several lightning strike investigations.
    - Pleasant View Golf Course – tree down across the road.

- Budget season planning has begun. Harris noted he would like to have another position for day coverage and other duties, to bring us back to full-time staff levels from 2009. He noted a partial funding source that would go a long way to fund a new position.
- Harris reported that the City Council was considering a Facility and Operations Study, but it was deferred.
- Harris noted the Mayor visited Station 1 with an Engineer regarding potential road work at the intersection of Parmenter and University Avenue that may encroach on our apron. Harris noted that our pad was designed for turning radius with our apparatus and there would also be safety concerns as personnel would need to stop traffic upon returning from calls.
- Harris noted the server and new switches are in the process of being installed. Also, new ipads have been mounted in the apparatus. Harris noted that he will be asking to sell the used equipment at some point in the near future.
- Teal noted that Terrace Avenue will be closed soon to redo the Beltline bridge.

**5. Approval of Monthly Bills. Discussion/Action**

- Motion made by Teal and seconded by Meinholz to approve the July bills. Motion passed.

**6. Correspondence/Communication Update**

- Roessler reported that correspondence was received from:

**General Public:**

- Cross Plains Area EMS for Chief Harris taking photos of their membership.
- Christa Peterson for Lynda Nelson, MIFD's Rehab Technician, completing a car seat installation.

**7. Proposal of Future Agenda Items**

- Sipsma suggested a standing report on any updates regarding Station 3 facility improvements.

**8. Motion to Adjourn**

- Motion made by Meinholz and seconded by Connell to adjourn the meeting. Motion passed. Meeting adjourned at 6:52 p.m.

July 20<sup>th</sup>, 2017 Minutes submitted by Mary Roessler.



Mary Roessler  
Secretary

Approved: August 17, 2017