

# Fire Commission Meeting

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, July 19<sup>th</sup>, 2018

6:00 PM

MIFD Station 1

7600 University Avenue

Middleton, WI

**Commission Members Present:** Ken Sipsma, Howard Teal, Julie Brunette, Paul Connell

**Commission Members Absent:** Dan Dresen

**Officers Present:** Chief Aaron Harris, Assistant Chief Gary Gillitzer, Battalion Chief Brad Subera, Captain John Maasch, Captain Deneen Wiske, Lieutenant Eric Porter, Lieutenant Brandon Acker, Lieutenant Gary Gmur

**Others Present:** Mary Roessler

The meeting was called to order by Brunette at 6:00 p.m.

**1. Approval of the June 28<sup>th</sup> Minutes**

- Motion made by Connell and seconded by Brunette to approve the June 28<sup>th</sup> Minutes. Motion passed.

**2. Quarterly Inspection Report**

- Subera reported that Weber is working on inspecting apartments, and next will be the high rise buildings in Greenway Station, and also second inspections in the Town of Springfield.
- Subera reported that Reigel has done plan reviews and construction inspections for 45 facilities this quarter. Reigel has done 22 Petroleum Tank Inspections for new facilities and 3 removals. Reigel has also completed the 2018 Annual Petroleum Tank Inspections at 71 sites, including 139 tanks. Reigel has completed one fire investigation and training. Reigel also handled 4 vehicle check-ins, 2 driveway permit reviews, 1 disaster recovery inspection, updated forms, code reviews and assisted with maintenance.

Sipsma arrived and took over as Chair.

**3. Quarterly Education Report**

- Subera reported the following activities since the last report:
  - 17 Extinguisher Trainings
  - 52 Station Education Sessions
  - 15 Education Sessions away from the station
  - 17 Fire truck displays and kids parades
  - 34 Car Seat Checks//smoke detector installations/Strategic Education Sessions
  - Public education sessions with 460 adults and 256 children for this quarter.

**4. Personnel/Operation Report**

- Harris reported that the MIFD personnel count is at 103 Associates (85 Firefighters, 14 Rehab Technicians, 3 Fire Corps, and 1 Junior Firefighter). One Firefighter, Andy Garcia, recently resigned due to moving to Cross Plains.
- Harris noted there have been 45 incidents since the last meeting.
- Harris reported on a few notable activities/calls:
  - Vehicle accident at intersection of Hwy P and Hwy K. This is in our territory near the border, but we will be working with MABAS to potentially get both Departments paged for Delta level calls as automatic aid.
  - Showed photos of the recent Freedom Fest in the Town of Middleton and several 4<sup>th</sup> of July parades. Lieutenant Porter organized a Firefighter Combat Challenge at Freedom Fest and 150 kids participated.

- Captain Kampe organized the MIFD to have apparatus at the EAA Fly-In at Morey's Airport.
- Station 2 had power issues and Alliant Energy replaced the substation in a timely manner.
- Assisted Sun Prairie Fire Department and family with our Honor Guard. MIFD personnel staffed with our apparatus and Harris helped in the Command Center.
- Participated in Joe Washa's (Honorary Member) funeral this week.
- Block Party is Saturday, July 28 at Firefighter's Park, hope Commissioners can attend.
- Harris reported that the new staffing goal (having 4 people respond at night (2 in house and 2 at home staffing MTAC 2 and MTAC 3) has been working well and providing additional coverage.
- Showed photos of Station 2 landscaping project making the grounds more presentable and low maintenance. Many Associates helped with this project and a landscaping company generously donated the use of personnel and equipment.

**5. University Avenue Construction Project and the Impact on MIFD Property. Discussion/Action**

- Harris gave an update on the possibility that the City may be looking at taking up to 11 feet of our pad, instead of the initial 2 feet that was first discussed. Harris noted he will be attending a meeting with Strand Associates, Public Works and Mike Davis on July 30<sup>th</sup> to further discuss and voice safety concerns. Harris will keep the Commission informed.

**6. Painting of the Used Utility Vehicle. Discussion/Action.**

- Harris noted that the used utility vehicle needs to be painted, graphics, and other accessories to get it into service.
- Motion made by Teal and seconded by Connell to approved spending up to \$7,500 on the utility vehicle with funds coming from the Unappropriated Fund Balance. Motion passed.

**7. Approval of Monthly Bills. Discussion/Action**

- Motion made by Teal and seconded by Brunette to approve the July bills. Motion passed.

**8. Correspondence/Communication Update**

- None.

**9. Proposal of Future Agenda Items**

- University Avenue Construction Project and the Impact on MIFD Property.

**10. Motion to Adjourn**

- Motion made by Connell and seconded by Teal to adjourn the meeting. Motion passed. Meeting adjourned at 6:59 p.m.

July 19<sup>th</sup>, 2018 Minutes submitted by Mary Roessler.

Mary Roessler  
Secretary  
Approved 08/16/18