

**TOWN OF WESTPORT  
HISTORIC PRESERVATION COMMISSION MEETING**

Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Waunakee, WI 53597

**MINUTES** of February 1, 2018

Members present: Janette Hermanson, Ray Mejia, Joe Pichette, Nancy Schlimgen  
Member absent: Mimi Bloch  
Public present: Rebecca Bernstein, Historic Resource Consultant and Sarah Pichette

**CALL TO ORDER**

Meeting called to order at approximately 6:00 p.m.

**APPROVAL OF MINUTES**

Motion made by Joe seconded by Ray with all in favor to accept January 4, 2018 minutes.

**NEW BUSINESS**

**Review and Discussion of Westport's Historic Preservation Ordinance**

At Ray's request, Historic Resource Consultant, Rebecca Bernstein highlighted aspects of Westport's Historic Preservation Ordinance in concert with HPC member discussions.

*Certificate of Appropriateness* (p.2) See Definition

*Criteria for Designation of Historic Resources* [p.3 -4 See (#1-5)].

# 5-Archeological Sites: e. g. Effigy Mounds are now protected within 10'. To provide more of a buffer, some advocates would like the zone of protection increased to 20', according to Bob Birmingham's Holy Wisdom Monastery presentation on January 24, 2018.) Artifacts like these may have been plowed under in the 1850's-60's with preservation laws enacted in the '70's. They are likely mapped (by Charles Brown and others). Joe wonders if any of these known Native American Mounds are still protected if the top is sheared off and potentially the underground portion remains?

Ray described #4. p. 4 *Exemplify historical character of local landscapes* as part of *Identifying and Prioritizing Properties of Historical Significance in Westport*. Rebecca mention an example of conducting a Reconnaissance Survey working off a list, with owner permission for going on land to document sites. Developing a color coded map of the township with clusters and corridors of commonly known sites and the level of integrity for architecture and property criteria.

Rebecca reminds the HPC that Schumacher Farm is designated with a local *Historic Property Designation* Form in Westport files with its' designation accepted by the Town Board. Once designation obtained, see P. 7 *Certificate of Appropriateness* issued by the HPC may be needed prior to further Town Board approval of proposed site development, as cited as an actual in place example. HPC contemplated or briefly explored other potential, future Westport possibilities asking Rebecca to locally landmark a farmstead in the area by drawing up a draft based on the "*Sense of Place*" criteria as listed in the *Historic Preservation Ordinance*.

## **Westport Archaeological Guided Tour**

Our April meeting was HPC's first choice at last meeting for a guided tour with Bob Birmingham of the various archeological sites within the Township as per Rebecca's e-mail suggestion: enabling us to see these features *on the ground rather than just on maps*. However, this depends on Bob's and HPC's availability and could be as early as March, depending on Rebecca's inquiries.

We want Bob to come and talk more about and enumerate Native American Sites in Westport asking that he identify them from a list of sites inventoried by Charles Brown and others.

### **Spring Speaker for Senior Center:**

Bob Birmingham will be invited by Rebecca to also speak at the Senior Center this spring. Date to be determined, but could be a weekend or a week day as Seniors likely available either way. Rebecca is conferring with Diane at the Senior Center. April 1st (and August 1st) major newsletters are sent out to the community, so she suggested choosing a date after this to publicize the event. HPC would like this to also spark interest with initiating a Waunakee Historic Committee.

Available dates for HPC Event(s) need to be matched with our HPC availability.

## **MISCELLANEOUS BUSINESS**

### **NEXT MEETING and AGENDA ITEMS**

Westport's Historic Preservation Ordinance  
Identifying and Prioritizing Properties of Historical Significance in Westport  
Guided Tour of Westport's Archaeological Sites with Bob Birmingham  
Spring Speaker(s) and Date for Senior Center HPC Event

The Historic Preservation Commission meets the first Thursday of each month, unless otherwise stated at 6 p.m. in the Community Meeting Room of the Town Center.

**The next meeting is on March 5, 2018**

### **ADJOURNMENT**

Ray moved to adjourn with all in favor.  
Meeting was adjourned ~7:05 p.m.