

**TOWN OF WESTPORT  
HISTORIC PRESERVATION COMMISSION**

Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Waunakee, WI 53597

**MINUTES** - November 7, 2019

Members present: Joe Pichette, Janette Hermanson, Michelle Wing, Rosa Ropers,  
Absent: Mimi Bloch  
Public present: None

Meeting called to order at 6:00 p.m. Motion by Janette to approve minutes for October 3, 2019. Michelle seconded the motion with members present voting in approval.

Rosa made a comment that she has brought the EWW box contents back to Tom Wilson for review. HPC will keep this on the agenda for a complete review in the near future.

Joe discussed his interview and article in the Waunakee Tribune regarding the Westport Historic Preservation Commission. The HPC would like to thank the Tribune for the nice article.

Regarding the old mill site on Mill Road, Michelle expresses that she would like to work with both the Park Committee and HPC to complete this task. It was decided that Michelle will contact Terry Enge to work out the details, and report back at the December HPC meeting.

Joe informed the HPC that the Town Board approved Chris Moore's appointment to the HPC. Chris will be attending his first meeting in December.

With Mimi not in attendance at the meeting and the new addition of Chris Moore, it was decided to wait on nominating a secretary until the December meeting.

The HPC discussed the proposal made by Rebecca Bernstein for the completion of the initial Siberz property survey in Westport. After much discussion Joe made a motion to approve the proposal, seconded by Janette, all members voting in favor of approval. Joe will discuss with the Planning Commission for approval with the Town Board. The HPC would request a deadline of the completed work from Rebecca for review at the March 2020 meeting. The deadline should be a condition of approval.

Discussion on the historical HPC information gathered by Michelle. Michelle has scanned all documents she could find regarding the previous work completed by the HPC. Joe would like to see much of this information made available to the public. Michelle will bring a copy of the digital files to the next HPC meeting, for continues discussion, possibly filtered through the contents uploaded to the Town's website or used on the HPC Facebook page. Follow up on this should be on the December agenda.

Joe displayed and discussed the missing survey binders of the work completed in 2007-2009 by the HPC and Rebecca Bernstein. The original binders are secured in the Town's records, staff made a "working" copy of the surveys and placed it in the small conference room. Rosa asked to check out the binder and will return it to the conference room after review.

Michelle brought up the Oncken Farm survey completed in 2018/2019 and that it should be available to staff and public. Joe will request a new binder be started for the Oncken Farm as well as other surveys completed in the future. Follow-up on this should be done on the December agenda. Joe will check with staff to see if they have a copy of the Oncken Farm Survey.

A brief discussion on the EWW site. Joe is going to request the staff contact Dane County and determine if anything could be started with the HPC in 2020. If not we will do a once a year follow-up with Dane County until the site is ready for the HPC to display signs and take further action with the site. Joe suggested the EWW signs completed and stored in the small conference room should be displayed in the Town Hall until the EWW site is available. Joe will discuss with Tom Wilson about seeing if this could be completed and contacting Dane County.

Joe asked for all to consider what 4 projects they would like to see completed in 2020 by the HPC. Joe said it was a goal to complete 4 in the new year and thought the Indian Trail/Military Road should take top priority considering the HPC may have other funding available for this project. With the approval of Siberz proposal by the HPC and hopefully approval by the Town Board would be our second goal. The Mill Road site and possibly Silo project could be added to the list of items to complete in 2020 along with signs along the new bike path regarding the Indian trail/Military Road in that area. Joe asked that Michelle email the Military Road work previously completed by the Town and the HPC be sent to all HPC members for discussion at the December meeting. Joe made clear the HPC will stay focused on a smaller list of agenda items until each one of them is completed prior to moving onto other projects unless something requiring more immediate attention is needed.

The next meeting of the HPC will be on December 5, 2019.

Janette moved to adjourn, Michelle seconded with all in favor. Meeting adjourned at 7:15 pm.

Minutes by Joe Pichette.