

**TOWN OF WESTPORT
HISTORIC PRESERVATION COMMISSION**

Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Waunakee, WI 53597

MINUTES - December 5, 2019

Members present: Joe Pichette, Janette Hermanson, Michelle Wing, Rosa Ropers, Mimi Bloch, Chris Moore

Absent: None

Public present: None

Meeting called to order at 6:00 p.m. No public comment on matters not on the agenda. Motion by Janette to approve minutes for October 3, 2019. Michelle seconded the motion with members voting in approval.

Commission discussed Speaker Series at Senior Center - Joe provided brief outline of past speakers and attendance, asked other members if they believe the Series should continue as part of 2020 effort. Joe noted one successful aspect was two audience members came forward with possible articles of historical relevance. Members express desire to continue with Series and discussed potential venues, dates, topics and potential speakers. Potential venues discussed were Schumacher Farms, Waunakee Library, Senior Center. Commission decided that Michelle will check with the Library to gauge interest and availability of venue - Members will follow-up with possible speakers of interest. Members discussed timing could be March / April, but are open to doing it later in 2020 to allow adequate time for preparation.

Nomination for HPC Secretary: Joe has been operating as interim Secretary pending new member approval, members discussed, and supported nominating and electing another member as Secretary. Chris was nominated. Rosa made a motion to approve the nomination, seconded by Mimi, all members voting in favor of approval.

Discussion of EWW signs: Joe will reiterate request that EWW signs be publicly displayed in Town Hall until they can be permanently installed on-site, when ready, which may have extended timeline. Joe will discuss with Tom Wilson.

Discussion of Military Trail: Joe provided an update to Members on some past Military Trail work including surveys that may not have been complete due to seasonal access conditions. Members discussed prioritizing aspects of Military Trail project(s) moving forward, as it is a primary historical component of the Town, and past development affecting portions of the trail has been ahead of preservation work.

Old Mill Site: Michelle provided an update on her progress, stating she has started reviewing available historical documents. She noted a past advertisement that was found, and would like to review property records as next step.

HPC archives: Members discussed the status and location of past records and materials, in an effort for newer Members to understand what has been done to-date and what materials exist.

Goals for 2020: Members determined areas of focus for 2020 would be; Speaker Series, Military Trail, Old Mill site, Siberz site (consultant is working on it, approved in 2012), and beginning some type of historic resources map for the Town.

Miscellaneous Business / Forthcoming Events: Members noted they see no issue with project on Easy Street, Breunig survey discussed.

Recommendations for items on upcoming Town Plan Commission and Joint Plan Commission Meetings: After review of Plan Commission Agenda, the HPC did not see any issues that need addressing.

The next meeting of the HPC will be on January 9, 2020.

Rosa moved to adjourn, Michelle seconded with all in favor. Meeting adjourned at 7:45 pm.