

**TOWN OF WESTPORT**  
**PARK COMMITTEE MEETING**  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Waunakee, WI 53597

MINUTES – August 1, 2012                      5:30 p.m.

1. Call to order at 5:45 p.m.

Members present: Bridge, Schall, Trotter.

Members absent: Enge, Holm

Others Present: Jim Stephenson, Brad Robinson

2. Approve Minutes

The minutes of the June, 2012 regular meeting were not approved due to the minutes not being available. Note that the July, 2012 meeting was cancelled.

3. Public Comment on Matters Not on the Agenda.

None.

4. Westshire Conservancy/Jackson Landing Park Improvements Status/Update

Jim Stephenson, Jackson Landing Project Manager, reported on the recent progress made at the Westshire Conservancy/Jackson Landing. It was suggested that the town consider naming the existing ditch - Jackson Creek. Jim explained that the ‘Take a Stake in the Lakes’ group did a large amount of cleanup on the site. He also noted that Northern Pike come up into the creek and that the lower end still needs some work. The west portion has been cleaned out and mowed. Hooper Construction has been involved in performing grubbing and clearing but that they are doing as much of the work as they can with crew from the Town. Some of the work was also provided by Oak Hill prisoners. Jim is in the process of obtaining bids for the limestone and boardwalks. Current work includes putting in two new parking area with (4) parking spots adjacent to the trail and beside the Willows parking area. Goal is to have trails completed in the fall of 2012.

There was a brief discussion as to whether the board wants to develop a strategy for benches within the park. Interpretive trail marking currently cite the works of the transcendentalist with a Leopold theme. The committee agreed that they should have a say on the theme of the signage. It was suggested that a kiosk be located at the shelter in an interpretive nature.

5. Park/Trail Maintenance and Development Discussion/Recommendation

It was suggested to add mileage of trails on the maps.

6. Miscellaneous Matters or Forthcoming Events

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The next Committee meeting is scheduled for Wednesday, October 3rd at Fran Bridge's home located in Westshire Village. A walking tour of the Westshire Conservancy will take place.

Adjournment at 6:30 p.m. by unanimous vote.

Mark A. Trotter  
Acting Secretary