

**TOWN OF WESTPORT**  
**PARK COMMITTEE MEETING**  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Waunakee, WI 53597

**MINUTES** – April 3, 2019 at 5:30 p.m.

Present: Terry Enge, Dave O’Malley, Sheldon Schall, Michelle Wing

Absent: Mick Holm

Also in Attendance: Amy Freidig, Dean Grosskopf

Meeting called to order at 5:40 p.m.

June and September meeting minutes were reviewed and approved by a motion from Schall, 2nd by O’Malley.

**Committee Changes:** This was Sheldon Schall’s last meeting after decades of service on the committee. His incredible knowledge and experience will be greatly missed. He will likely be replaced by Amy Freidig, subject to approval by the Town Board. Schall deserves town recognition for all of his service.

**Jackson Landing:** The committee received a copy of an email from Jim Stephenson detailing his work last year at Jackson Landing and suggestions for ongoing projects. Wing suggested we try to arrange a Jackson Landing walk with him on one of our upcoming meetings. Wing will contact him.

**Tree Diversity Planning:** Amy Freidig discussed the need to develop a strategic plan of tree planting in the town parks over time, to ensure age and species diversity and to budget. She is willing to spearhead this effort once she is on the committee and suggested using 2019 as a year of planning before beginning to implement.

**Maintenance Plan:** Schall asked about the maintenance plan he drafted two years ago and presented to Barry and Tom for consideration during Barry’s first year. Has Barry had a chance to develop his own annual plan, either with the format Schall provided or his own? Committee members would like to receive copies of Barry’s quarterly maintenance plans and reports—the last we received was 7/2018.

**DNR Trail Riprap:** Rock was installed to shore up the trail leading up to the bridge in the DNR land. Enge gave an update on the project. Work was completed by a private company hired by the town. The company that installed it will be returning to raise the trail and hopefully repair the

extensive damage that was done to the trails by the heavy trucks. Schall suggested that the riprap likely saved the trail during the March flooding of Six Mile Creek. Question was raised about where the DNR land ends and what is owned by the town. The conclusion was that the land from the sign that says “now entering private land” to the horse fence is the town’s property. Before that is the DNR, after is Bunbury. Grosskopf said the cost will hopefully be covered by grant money Tom Wilson is applying for.

Enge would like to talk to Bunbury about maintenance needed on the trails in Carriage Ridge. O’Malley asked if we had an easement or if those trails were Bunbury’s. Enge said they were Bunbury’s.

**Signage Needs and Public Awareness:** Discussed need for better signage, especially in DNR land. Could assign names to different areas, i.e. Fishery Loop, to make things clearer. Perhaps install sign with map at parking lot. Overall we need to develop better maps of our trails both for our own planning and for the public. How does Google Maps get trail info? What’s the best format? Digital is important but O’Malley noted paper copies are also needed and mentioned existing trail apps, which we should look into. Also discussed developing public awareness for trail systems, especially since we are spending taxpayer money to develop them. Freidig asked about website and Facebook. She suggested we work with town office to get scheduled posts to go up about different parks areas. Wing mentioned Historic Preservation’s Facebook page.

**Budget/Financials:** Members agreed it would be helpful to have a history of parks spending and budgeting, both major projects (park equipment, tennis court resurfacing, bike path, etc.) and annual maintenance spending, so that we could have a better idea of where money is going and how we do our future planning of projects. Grosskopf suggested we decide what information we want and what format would be useful and the town office could provide it. This is something to discuss at a future meeting.

**Topics for future meetings and projects to work on:**

Jackson Landing visit with Stephenson

Signage planning, developing public awareness, maps

Tree planting plan

Bishop’s Bay future parks area visit

Motion to adjourn given by Schall, 2nd by O’Malley. Meeting adjourned at 6:51 p.m.

Minutes submitted by Michelle Wing