

TOWN OF WESTPORT

PLAN COMMISSION - December 10, 2012

The regular monthly meeting of the Plan Commission was called to order at 7:03 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Van Dinter. Members present: Bowen, Grosskopf, Manering, Robinson, Ruskin, Trotter, and Van Dinter. Members absent: None. Also attending were: Michael and Carrie Meier, Steve Statz, Todd Suchomel, Terry Enge, Bill von Rutenberg, and Tom Wilson.

There was no Public Comment on Matters Not on the Agenda. The minutes of the November 12, 2012 regular meeting were approved as presented on a motion by Robinson, second Ruskin.

Enge reported that the Park Committee is not planning to meet until March of 2013, but some current park improvements were discussed. Bowen reported on the work of the Historic Preservation Committee. Trotter reported on the work of the FUDA Steering Committee.

After a presentation by Wilson and brief discussion, the Lot Line Adjustment by CSM, Skipper Bud's/Statz, 5371 Farmco Drive, (Waunakee ETZ), was recommended for approval as submitted subject to standard Town conditions as necessary on a motion by Ruskin, second Bowen.

After a presentation by Wilson and Commissioner questions were answered, the Rezone (County A1-EX to A-1 Holding and ER-1) and Land Division (Create 2 Lots), Meier, 5679 Easy Street (Waunakee ETZ), were recommended for approval as presented with the conditions and restrictions recommended by Wilson in his staff memo, and additionally that staff approve an agreement for the shared driveway, on a motion by Grosskopf, second Manering.

Nobody was present for the Initial Consultation, Rezone for Commercial Use (Crafts Sales), St. Andrews Church, 5757 Emerald Grove Lane (Waunakee ETZ).

After a presentation by Wilson, Commissioner questions were answered, and discussion, the CSM Administrative Review Ordinance Amendment was recommended to proceed with a revision to provide notice to the Board and Plan Commission of any approved CSMs, on a motion by Manering, second Trotter.

After an introduction by Wilson and several comments, the Plan Commission recommended the Town Board oppose Dane County Code of Ordinance Amendment 33 (12-13), Amending the Name of the Planning and Development Department, on a motion by Grosskopf, second Robinson.

Wilson reported on items before the Waunakee/Westport Joint Planning Committee, including the status of the JPA Comprehensive Plan Amendment, Kippley/Tierney/Ganser, CTH Q Gateway Commercial Area.

Wilson reported on items before the Middleton/Westport Joint Zoning Committee, including the Design Review, Bishops Bay Development, Street Poles, Lights and Street Signs, which was referred to JZC for review and recommendation on a motion by Robinson, second Bowen.

For Miscellaneous Matters or Forthcoming Events, Manering advised the members that Naomi Whiteside had passed away, and the consensus of the Commissioners was the Town should plant a tree at the Town Center in her honor.

Motion to adjourn by Robinson, second Bowen. The meeting adjourned at 7:55 p.m.

Mary Manering, Secretary