

TOWN OF WESTPORT

PLAN COMMISSION - November 11, 2013

The regular monthly meeting of the Plan Commission was called to order at 7:03 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Van Dinter. Members present: Grosskopf, Manering, Robinson, Trotter (at 7:16 p.m.), and Van Dinter. Members absent: Bowen and Ruskin. Also attending were: Bill von Rutenberg, Dan McAuliffe, and Tom Wilson.

There was no Public Comment on Matters Not on the Agenda. The minutes of the October 14, 2013 regular meeting were approved as presented on a motion by Robinson, second Grosskopf.

Wilson reported on the work of the Park Committee. Wilson reported on the work of the Historic Preservation Committee. For the FUDA Planning Report, Wilson advised the Commission of the work of the Madison/Sun Prairie FUDA planning group, and Dan McAuliffe from CARPC was present to make a presentation on the draft Town Center Streetscape Study project. After a lengthy discussion, the study was recommended for presentation to the Board for further consideration on a motion by Grosskopf, second Robinson.

After a brief presentation by Wilson, the Rezone (County A1-EX and R1-A to R-1, Waunakee ETZ) and Lot Line Adjustment, Trotter/Shepherd, 5590 Huntingwood Way, was recommended for approval as presented subject to standard Town conditions and restrictions as recommended by Staff in its agenda memo on a motion by Robinson, second Manering. Trotter recused himself from this matter and removed himself from his Commission seat during this item.

After a presentation by Wilson and discussion on the potential Town Signage matter, a subcommittee as recommended by Staff was approved to explore sign options and make a recommendation by April 15, 2014 on a motion by Grosskopf, second Robinson.

Taking no action was recommended to the Board regarding the Town of Burke Comprehensive Plan Amendment as presented, on a motion by Grosskopf, second Robinson.

Wilson reported on the Madison Beltline PEL Corridor Study matter, and a discussion on the importance of the North Mendota Parkway then followed.

Van Dinter and Wilson reported on items before the Waunakee/Westport Joint Planning Committee, specifically that the meeting scheduled for November 12, 2013, is cancelled due to lack of quorum with the Committee looking to reschedule public hearings in early December and maybe another meeting if needed on signage items, and Wilson made a brief presentation on the draft Temporary Sign Code for commercial properties in the Waunakee ETZ area.

Van Dinter reported on the work of the Middleton/Westport Joint Zoning Committee. There were no Miscellaneous Matters or Forthcoming Events raised.

Motion to adjourn by Robinson, second Trotter. The meeting adjourned at 8:25 p.m.

Mary Manering, Secretary