

TOWN OF WESTPORT

PLAN COMMISSION - December 9, 2013

The regular monthly meeting of the Plan Commission was called to order at 7:03 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Van Dinter. Members present: Bowen, Grosskopf, Manering, Robinson, Ruskin, and Van Dinter. Members absent: Trotter. Also attending were: Bill von Rutenberg, Terry Enge, Douglas Shillinglaw, LuAnn Washa-Shillinglaw, Tom Watts, Kurt and Mary Breunig, Sherri Meinholz, Butch Koltes, Peter Bloch, Roger Bowden, Pam McSherry, Kay and Dave Beck, Ray Mejia, Dave O'Malley, Rebecca Bernstein. Jeanette Hermanson, Nancy Schlingen, Martin Timmins, Tom Wilson and about 10 others who did not register.

There was no Public Comment on Matters Not on the Agenda. The minutes of the November 11, 2013 regular meeting were approved as presented on a motion by Robinson, second Grosskopf.

Enge reported on the work of the Park Committee, specifically as to a request for a potential trail easement across the Shillinglaw land which is the topic of an agenda item later in the meeting.

Bowen reported on the work of the Historic Preservation Committee, and introduced the members who were present. Ray Mejia, Chair of the HPC, and Rebecca Bernstein, consultant, then presented Historic Town Survey Plaques to several farm families who participated. Van Dinter then made comments and presented a plaque to Martin Timmins for his 14 years of dedication and work for the Westport HPC on his retirement from the Committee effective December 31, 2013.

An Initial Consultation for a proposed Land Division and Rezone, Create 2 Residential Lots and Consolidate, Shillinglaw, CTH K and Shilling Lane (Waunakee ETZ), was then held with the Commissioners all stating they had no concerns with the proposal as presented, but felt further work on a potential trail easement should be explored as requested by Supervisor Enge.

An Initial Consultation, Rezone and Variance for a 3 Unit Residential structure, Brown, Lot 2 of Irish Meadows, Woodland Drive (Waunakee JPA), was postponed until the proponent can be present on a motion by Grosskopf, second Bowen.

An Initial Consultation for a potential Plat and Rezone (11 Single Family Lots), by the Smith Bowden group for the Watts family, Shannon Court (Waunakee ETZ), was then held. After presentations by Wilson and Roger Bowden, the Plan Commissioners advised the presenters and owners that they were in general agreement with the proposed single family housing use on the site rather than apartments, and advised of any specific concerns.

After a presentation by Wilson, Plan Commission Resolution 13-01 [Approve Urban Service Area Amendment Work (Reynolds Avenue, Mill Road and School Property)] was adopted as presented on a motion by Robinson, second Bowen.

Taking no action was recommended to the Board regarding the Town of Springdale Comprehensive Plan Amendment on a motion by Robinson, second Grosskopf.

Van Dinter and Wilson reported on items before the Waunakee/Westport Joint Planning Committee, specifically Wilson made a brief presentation on the draft Temporary Sign Code for commercial properties in the Waunakee ETZ area, and the Commission recommended the JPC move forward to Public Hearing with the draft as presented on a motion by Manering, second Robinson.

Van Dinter reported on the work of the Middleton/Westport Joint Zoning Committee.

There were no Miscellaneous Matters or Forthcoming Events raised.

Motion to adjourn by Robinson, second Grosskopf. The meeting adjourned at 8:05 p.m.

Mary Manering, Secretary