

TOWN OF WESTPORT

PLAN COMMISSION - January 13, 2014

The regular monthly meeting of the Plan Commission was called to order at 7:02 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Van Dinter. Members present: Bowen, Grosskopf, Robinson, Ruskin, and Van Dinter. Members absent: Manering and Trotter. Also attending were: Bill von Rutenberg, Terry Enge, Douglas Shillinglaw, LuAnn Washa-Shillinglaw, Shane Ottosen, John Drury, Kyle Adams, and Tom Wilson.

There was no Public Comment on Matters Not on the Agenda. The minutes of the December 9, 2013 regular meeting were approved as presented on a motion by Robinson, second Bowen.

Enge reported on the work of the Park Committee. Bowen reported on the work of the Historic Preservation Committee.

After a presentation on the item by Wilson and discussion, the Land Division and Rezone, (County A-1Ex to A-1Ex and ER-1), Create 2 Residential Lots and Consolidate, Shillinglaw, CTH K and Shilling Lane (Waunakee ETZ), was recommended for approval as requested and presented on a motion by Grosskopf, second Robinson, subject to the restrictions and conditions and recommended by staff, including: Vehicular access restricted along CTH K for Lots 1 and 2 to the current access on Lot 1, with the access easement and limits to be shown on the CSM; no vehicular access to Lot 2 from Shilling Lane to be shown on the CSM; no further land divisions of any lot created and no residential structures or uses (only Ag buildings as allowed by code) on Lot 2; no annexation without approval of the Town Board; connection to water and/or sewer utilities if they ever become available to abutting land at the then owners' expense; any conditions or further restrictions recommended by the JPC; and any other standard and usual Town conditions.

An Initial Consultation for a potential Rezone/CUP to Allow Vehicle Repair/Sales for Shane Ottosen, 5814 CTH K Unit 2, in the Waunakee ETZ was then held with the proponent being told of issues by Commissioners before going forward, especially as to outdoor storage and any structure changes.

Wilson reported on items before the Waunakee/Westport Joint Planning Committee, specifically Wilson advised that the JPC wanted more work on the draft Temporary Sign Code for commercial properties in the Waunakee ETZ area; and, after a presentation the Commission approved the North Mendota Energy and Technology Park Signage as submitted and as recommended by staff further conditioned on painting or sheathing the posts white, maximum height of signs being approximately 14 feet, and reviewing the signs again for renewal in 2 years, on a motion by Grosskopf, second Robinson, with Ruskin abstaining.

Van Dinter reported on the work of the Middleton/Westport Joint Zoning Committee.

Miscellaneous Matters or Forthcoming Events raised, Wilson reported on his administrative approval for a design review on three small UW stormwater gauge covers associated with the Yahara WINs project.

Motion to adjourn by Robinson, second Ruskin. The meeting adjourned at 7:52 p.m.

Thomas G. Wilson, Acting Secretary
Town Attorney/Administrator/Clerk-Treasurer