

## **TOWN OF WESTPORT**

PLAN COMMISSION – June 13, 2016

The regular monthly meeting of the Plan Commission was called to order at 7:02 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Van Dinter. Members present: Bowen, Manering, Ruskin, Grosskopf, and Van Dinter. Members absent: Bruskevitz and Ohm. Also attending: Terry Enge, Mark Trotter, Jay Williamson, Jon Schultz, Steve Hellenbrand, and Tom Wilson.

There was no Public Comment on Matters not on the Agenda. The minutes of the May 9, 2016 regular meeting were approved as presented on a motion by Bowen, second Ruskin.

Enge reported on the work of the Park Committee, and Bowen reported on the work of the Historic Preservation Committee. Wilson gave a report on the Comprehensive Plan Update, including the draft of the agricultural, cultural and natural resources element draft language.

A Consultation for the Wolter Property (5935 CTH K), CSM and Rezone, Create Lots and Commercial Uses, was then held at the request of the property owner despite the fact that he could not be present. The Commissioners indicated they were not likely to approve of the land division proposal as presented, but there was support for a day care use or other similar low-impact agricultural related business in the current structure.

After an introduction by Wilson, a presentation by the applicant, and discussion and questions by the Commission members on the Variance (Allow 1600 Square Foot Garage in SR4 Zone), Schultz, 5570 River Road (Waunakee ETZ), it was recommended to the Board that it advise the Waunakee BOA to hold in abeyance the variance to allow staff time to work out another option with the applicant to review the requested garage without a variance on a motion by Bowen, second Ruskin.

Regarding items before the Waunakee/Westport Joint Planning Committee, for the Land Division and Rezone, A1-Ex to A-1, Create 1 Residential/Ag Lot, Williamson, 5770 STH 113 (Waunakee JPA), after discussion it was expressed by Plan Commission members to the JPC members to pass on to the JPC that the Plan Commissioners were in support of this proposal, with the standard conditions of no further land divisions or building site creation for all parcels and that the CSM show the access easements and limitations for the parcels. Wilson reported on other items before the Committee, including a minor revision to the GDP and JPA Comp Plan for business locations in the Q corridor.

Van Dinter reported on items before the Middleton/Westport Joint Zoning Committee.

For Miscellaneous Matters or Forthcoming Events raised, Wilson advised the Commission of a few pending matters: The Carriage Ridge Second Addition second phase is now proceeding, and Dane County Parks has work in progress for Schumacher Farm, the Upper Mendota trail area,

and Mendota County Park; and, Manering had some suggestions regarding Town facilities on which Wilson was directed to work.

Motion to adjourn by Grosskopf, second Bowen. The meeting adjourned at 8:25 p.m.

Mary Manering, Secretary

**TOWN OF WESTPORT**

REGULAR PLAN COMMISSION MEETING  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Town of Westport, Wisconsin

AGENDA - Monday, July 11, 2016 7:00 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Commission. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

1. Call to Order
2. Public Comment On Matters Not On the Agenda
3. Approve Minutes
4. Park Committee Report/Items for Action
5. Historic Preservation Committee Report/Items for Action
6. Comprehensive Plan Update, Report/Items for Action
7. CUP (Allow 1600 Square Foot Garage in SR4 Zone), Schultz, 5570 River Road (Waunakee ETZ), Discussion/Recommendation
8. Waunakee/Westport Joint Planning Committee Report/Items for Action
9. Middleton/Westport Joint Zoning Committee Report/Items for Action
10. Miscellaneous Matters/Forthcoming Events
11. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.