

TOWN OF WESTPORT

PLAN COMMISSION – December 12, 2016

The regular monthly meeting of the Plan Commission was called to order at 7:08 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Van Dinter. Members present: Bruskewitz, Grosskopf, Manering, Ohm, and Van Dinter. Members absent: Bowen and Ruskin. Also attending: Terry Enge, Mark Trotter, Andrew Ziegler, Kyo Ladopoulos, Bill Towell and son, Josh Pelletter, and Tom Wilson.

There was no Public Comment on Matters not on the Agenda. The minutes of the November 14, 2016 regular meeting were approved as presented on a motion by Bruskewitz, second Grosskopf.

After a presentation, questions and discussion, the Design Review for Athens Gyros Temporary Shelter, 5420 Willow Road, was approved as presented on a motion by Manering, second Grosskopf, conditioned on the temporary structure being 20 feet by 16 feet, current tent will be removed when this structure is installed so there is only one temporary shelter structure present, interior lights for the structure only as presented (no exterior lighting), interior lights for the structure and any exterior lights for the food truck will be only on during times of operation and turned off after closing, and that the structure and temporary use will be removed by June 1, 2017.

A Consultation regarding the White House Farm Development, 5407 CTH M was then held with the developer of the site. Commission members advised that they were generally in favor of the use concept, including some outdoor sales, but that concerns over the details on the building, driveway access, relation to neighboring properties, and stormwater would need to be addressed. There was some discussion regarding the proposed Consultation for a Rezone and Plat (3-5 Residential Lots, Waunakee ETZ), Wolter, 5935 CTH K, and the Plan Commission recommended to the Town Board that a developer be allowed only three consultations with the Plan Commission before a filing must be made and the Town begin to charge for professional services on a motion by Grosskopf, second Ohm.

After a brief presentation by Wilson on the Comprehensive Plan Amendment, Town of Dane, taking no action was recommended on a motion by Bruskewitz, second Manering.

Wilson and Van Dinter provided a report on the Town Zoning Code Review matter and invited comments from the Commissioners prior to the scheduled public hearing on January 9, 2017.

Enge reported on the work of the Park Committee. Wilson reported on the work of the Historic Preservation Committee. Wilson gave a report on the Comprehensive Plan Update, including the January 9, 2017 public hearing.

Van Dinter and Wilson reported on items before the Waunakee/Westport Joint Planning Committee, including the Wisconsin Scaryland Haunted House CUP extension request with

concerns raised at this point (wrapped vehicle parking, exterior weed maintenance, and sign timing), and on the Middleton/Westport Joint Zoning Committee.

There were no Miscellaneous Matters or Forthcoming Events raised.

Motion to adjourn by Grosskopf, second Ohm. The meeting adjourned at 8:41 p.m.

Mary Manering, Secretary