

## TOWN OF WESTPORT

TOWN BOARD - Monday, November 5, 2018

The regular semi-monthly meeting of the Town Board was called to order in the Community Meeting Room of the Bernard J. Kennedy Administration Building at 7:04 p.m. by Chair Grosskopf. Members present: Cuccia, Enge, Grosskopf, Sipsma, and Trotter. Members absent: None. Also Present: Jason Franzen, Matt Frazer, Mike Engen, Pete Lindblad, and Tom Wilson.

There was no Public Comment On Matters Not On the Agenda. The minutes of the October 15, 2018 regular meeting were approved as presented on a motion by Enge, second Sipsma.

For Driveway/Access/Utility/Road Opening Permits, there was a request for variances from the driveway code for the driveway location at Lots 67 and 68 in the First Addition to Carriage Ridge, Hunt Club Way, by Matthew Frazer. After a presentation by Wilson on the construction concept, and after considering the application and presented materials, the recommendation of Town staff and the Town Engineer, and approval recommendations from the developer and neighboring property owners, due to the use of two lots, the shape of the lots on a cul de sac, the frontage on the cul de sac being smaller due to the triangular shaped lots, and for safety reasons by preventing backing into the cul de sac, the Board found that impracticalities existed for a standard driveway on the combined parcels and granted the variances as requested contingent on the driveway being built as presented, on a motion by Sipsma, second Cuccia.

After a report by Wilson on the status of the Public Works recommendation and materials, after reviewing the materials presented and a lengthy discussion, the Board approved lowering the speed limit on Woodland Drive from Division Street to Century Avenue to 30 m.p.h. as proposed by Town and Village staff, based on that it believed a 10 mph drop as recommended by the PWC was too much based on the many years the road has been 35 mph, that the driveways on this part of Woodland Drive are mainly longer and many with internal turnarounds to allow going forward onto the street rather than backing, but that a reduction due to traffic increases and increased driveways and intersections with new construction was necessary, on a motion by Trotter, second Enge, providing the Village utilizes the same speed limit, and directing staff to take necessary steps consistent with this action. Further, after additional discussion and review of the situation with speed limits and stop signs or RRFP's on Peaceful Valley Parkway, the Board recommended that the Village reconsider its approval of the staff recommendation with the alternate of keeping the current 4 way stop at Shenandoah and replace that with the alternate as recommended by staff of an RRFP to cross Peaceful Valley at that intersection, with Village staff recommended to work with Lamers Bus Company and the Waunakee Community School District on the picking up of students residing on lots without sidewalks on the Parkway without them having to cross the roadway (stop at driveways and utilize bus flashing signs where no sidewalks as in a rural situation), with Wilson to send a letter to the Village so requesting, based on the similarity of the two roadways when Peaceful Valley uses the RRFP alternate at Shenandoah (as noted by Village Public Works Committee member Brian Wallace at the joint PWC meeting), that the members felt the site line at Shenandoah was not difficult with a 25 mph speed utilized, and that there is very limited traffic on Shenandoah with a stop sign only one block to the west to provide a traffic break, on a motion by Enge, second Cuccia, by a vote of 4-1 (Trotter dissenting).

After a presentation by Wilson and questions were answered, Ordinance 18-06 (Approve Court Ordinance Revisions, Add Village of Dane to NECC and Move Court to Westport) was adopted with the Dane addition effective May 1, 2019 and the Westport move effective January 1, 2019,

on a motion by Sipsma, second Trotter. The coinciding Agreement Amendment was approved as presented with Wilson authorized to execute for the Town on a motion by Sipsma, second Trotter.

After a final review of the draft 2019 Budget, the documents presented were authorized to take to the Town hearing and budget meetings on November 13, 2018, and the adjustment shown to use the difference in the prior year's allowable levy and the prior years' actual levy plus an allowable 1.5 percent increase as indicated was approved by Resolution 18-13 [pursuant to Section 66.0602(3)(f)3., Wis. Stats.] on a motion by Sipsma, second Trotter, by a vote of 5-0.

After a review of the draft resolutions presented on the Board and Commission/Committee Pay items, the documents were approved to take to the upcoming Town meetings for approval on a motion by Sipsma, second Enge.

After comments by Wilson and Committee members, the Design Guidelines Development Committee documents as presented were approved to take to the public and proceed as discussed with the further revisions noted in the Committee meeting minutes on a motion by Sipsma, second Enge.

Grosskopf and Wilson reported on items before the plan commission/committees. Grosskopf noted that the work of the recent Public Works Committee meeting on October 29 jointly with the Waunakee PWC regarding Woodland Drive and Peaceful Valley Parkway issues was discussed previously. The Audit Committee recommended payment of bills as presented by the Administrator after questions were answered.

There were no Administrative Matters raised. For Miscellaneous Business or Forthcoming Events raised, Wilson reminded the Board members of the election tomorrow and reported on absentee voting numbers; and, Trotter asked about fallout from the recent CTH M meeting to which Wilson and the Board members reported on comments heard and received.

Current bills were paid as presented by the Administrator and recommended by the Audit Committee after questions were answered on a motion by Sipsma, second Enge.

Motion to adjourn by Sipsma, second Cuccia. The meeting adjourned at 8:02 p.m.

Thomas G. Wilson  
Town Attorney/Administrator/Clerk-Treasurer