

TOWN OF WESTPORT

TOWN BOARD - Monday, December 3, 2018

The regular semi-monthly meeting of the Town Board was called to order in the Community Meeting Room of the Bernard J. Kennedy Administration Building at 7:05 p.m. by Chair Grosskopf. Members present: Cuccia, Enge, Grosskopf, Sipsma, and Trotter. Members absent: None. Also Present: Peter Lindblad, and Tom Wilson.

Nobody was present for Public Comment On Matters Not On the Agenda. The minutes of the November 19, 2018 regular meeting were approved as presented on a motion by Enge, second Trotter.

For Sewer Utility matters, the Board discussed the 2019 rate as recommended by the Utility Manager. After a review of the staff memo, reviewing a draft budget as presented and the rates from other communities in the area, it was determined the rate for 2019 should be set at \$200.00 annually, which is still \$30 less than MMSD collects for its average customer (which does not include any Town Sewer Utility costs), with staff instructed to delay capital projects in 2019 if necessary based on this rate, on a motion by Trotter, second Sipsma.

Grosskopf reported that the Personnel Committee will meet Thursday for end of year reviews. Grosskopf and Wilson reported on items before the plan commission/committees. The Audit Committee recommended payment of bills as presented by the Administrator after questions were answered.

For Administrative Matters raised, Wilson advised of Bill Ast retiring soon and hiring Cole Chritton to start as a Maintenance Worker on December 10, 2018.

For Miscellaneous Business or Forthcoming Events raised, Wilson advised the Board that due to regular meeting times there is no reason to plan an end of year meeting to approve bills and payroll; and, Grosskopf reported on the impressive Inspire Day Care ribbon cutting held Sunday November 25.

Current bills were paid as presented by the Administrator and recommended by the Audit Committee after questions were answered on a motion by Sipsma, second Enge.

After the nature of the business was announced by the Chair, the Board adjourned to closed session pursuant to Section 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public properties, the investing of public funds or conducting other specified public business, because competitive or bargaining reasons require a closed session, regarding a potential New Waunakee Library Construction Fund Contribution, on a motion by Sipsma, second Enge, by a unanimous vote, at 7:40 p.m. The Board moved to the Executive Meeting Room with the Town Attorney.

The Board returned to Open Session after discussion with the Town Attorney in closed session at 8:06 p.m., on a motion by Sipsma, second Enge, by a unanimous vote. The Board returned to the Community Meeting Room.

After an explanation by Wilson and further discussion by the Board, a contribution to the New Waunakee Library Construction Fund was approved in the amount of \$5,000 per year for 9 years (totaling \$45,000), by reallocating part of the already determined yearly contribution to the

Village for the CTH Q project, most of which is now annexed to the Village, on a motion by Trotter, second Cuccia, by a vote of 4-0-1 (Grosskopf abstaining due to his spouse being on the Waunakee Library Board).

Motion to adjourn by Sipsma, second Trotter. The meeting adjourned at 8:10 p.m.

Thomas G. Wilson
Town Attorney/Administrator/Clerk-Treasurer