

**TOWN OF WESTPORT
HISTORIC PRESERVATION COMMISSION**

Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

Minutes Dec. 7th, 2023

Members Present: Pichette, Moore, Werner, Crowell, Will. Public Present: none

Meeting called to order at 6:00 pm. Public comment on matters not on the agenda: none
Motion to approve minutes from Nov 2nd, 2023, made by Will, seconded by Werner, motion approved unanimously. Pichette confirmed that the meeting met the Open Meeting requirements.

CLG Grant Application Status

Update by Pichette and Will; Application submitted and will be reviewed and scored by WHS. Expect to hear by late January with results of WHS review.

5360 Westport Rd. (former Nau-Ti-Gal)

Several HPC members noted observing general lack of upkeep to building, and requests Town Staff contact property owner to request site and facility continue to be maintained.

HPC Town Preservation Ordinance

HPC discussed components of additional draft ordinance provisions sent for review. A motion was made by Crowell, seconded by Will, that Town Board request Town legal counsel to review and update Town code, adopt work of Tom Wilson, and to review Beloit and Madison ordinances for consideration as examples, to add to the Westport code, improving Title 10, Chapter 7 of current code.

Mill Road Sign

Moore updated HPC on progress with sign. Still working on research and images. Next month updates.

Report on State Marker Application Status

Pichette noted State is reviewing and sharing,

Misc. Matters / Forthcoming Events

Jim Bolitho email: re: State Marker, Members had reviewed. Will has previous research confirming this was a military road, built to military standards.

Kennedy donation: SMOTL Banner; Request status from Town Staff

HPC notes Don Sanford presentation Dec. 13th, 7pm on Camp Indianola

Motion to Town Board by Crowell, seconded by Moore, requesting Town Board establish provision to require all zoning change requests be conditional based on required archaeological survey on any undeveloped land. Motion passes unanimously withal members voting in favor.

Motion to adjourn by Werner seconded Will.

Meeting adjourned at 6:48 pm.

The next HPC meeting is on January 4th, 2023.

Minutes respectfully submitted,

Chris Moore, Commission Secretary