



# ***Waunakee Area Fire District***

***401 West Second Street  
Waunakee, WI 53597-0472***

## ***May 2021 Fire District Meeting Minutes***

### **May 24, 2021**

The Regular Monthly Meeting of the Waunakee Area Fire District was called to order by Chairman Jim Pulvermacher. Roll call showed in attendance: Jim Pulvermacher, Terry Enge, Bill Ranum, Gary Endres, Nila Frye, Chief Dave Kopp, Assistant Chief Gary Hansen, and Captain/Inspector Brian Adler.

**Meeting Minutes:** It was noted that Terry Enge and Bill Ranum's names were not included in the attendance of the March 2021 meeting, although both members were in attendance. A motion was made by Terry Enge and a second was made by Nila Frye to approve the corrected March 2021 Meeting Minutes. Motion Carried.

**Bills:** A motion was made by Terry Enge and a second was made by Bill Ranum to approve the April 2021 bills as presented. Motion carried.

### **Old Business:**

- A. **Baker Tilly** – Vienna representative Gary Endres questioned if the Fire District could save some money by doing some of the services provided by Baker Tilly in house? Chief Kopp explained that Baker-Tilly provides audit prep, budget prep, payroll calculations W2s, 1099s, financial reports, and invoice reports. They also track capital assets/debt and aid with tax reporting. Chief Kopp and Capt. Adler agreed that the services that are provided are very beneficial to the District. Chairperson Pulvermacher would also like to hear from the Village's finance director. Tabled until next meeting.
- B. **Battery Operated Extrication Tools** - Chief Kopp informed the board that the battery-operated extrication tools for the new engine had been purchased. The members of the FD agreed to share the cost of the tools with the District. The total cost of the tools was \$31,175.00, with the District paying \$14,800.00 and the department paying \$16,375.00, with money they received from donations and fund raisers.
- C. **Blood Drive** – Chief Kopp informed the Board that the blood drive that was held at the fire station was very successful. 79 volunteers signed up to donate and 75 people donated blood. The building was professionally sanitized after the event.

### **New Business:**

- A. **Posting of the Fire District Meeting Agenda** – Waunakee Representative Nila Frye explained that the Fire District Meeting Agenda should be posted. After discussing how and where to post the Agenda, Village of Waunakee Clerk, Caitlin Stene said that she would assist Brian with posting future Agendas. Tabled until next meeting.
- B. **Elect Fire District Chairperson** – Nominations were made for Jim Pulvermacher as Fire District Chairperson and for Terry Enge as Vice Chairperson. There were no other nominations. A motion was made by Gary Endres and seconded by Bill Ranum to elect Jim Pulvermacher as the Fire District Chairperson and Terry Enge as the Fire District Vice Chairperson. Motion Carried.
- C. **Painting & Sealing** – Chief Kopp presented bids to have some painting done on the inside of the building and to seal the wood beams on the exterior of the building. A motion was made by Jim Pulvermacher and a second was made by Bill Ranum to accept the bid of \$5900.00 from DPS to paint the interior rooms and hallways. Motion carried. A motion was made by Jim Pulvermacher and a second was made by Nila Frye to accept the bid of \$2880.00 from Don's Painting to clean and seal the exterior beams. Motion carried.

**Other Business:** Chairperson Pulvermacher questioned the FD Officers and Board Members if they have heard anything in regarding municipalities combining Fire & EMS services. Chief Kopp explained that the discussion occasionally comes up at Fire Chief's Meetings but believes that most communities are not in favor of it.

**Fire Inspector's Report:** Capt./Inspector Adler shared the April 2021 run report.

**Next Meeting:** June 28, 2021 @ 6:30pm, at the Waunakee Fire Station.

**Adjournment:** A motion to adjourn was made by Jim Pulvermacher and a second was made Terry Enge. Motion carried.

Respectfully Submitted,

Capt. Brian Adler  
Waunakee Area Fire District